

**ARTEC and ARTE I**Regional Professional Technical Charter Schools

**Michael Arrington, President Erinn Neilson, Vice President Colby Ricks, Sec-Treas.**

**DIRECTORS**

**Kory Lloyd Dr. L. T. Erickson Polly Hulsey Dale Layne   
Dr. James Shank Kelly Fisher Stefanie Shaw James Ramsey**

D\S

**Board Agenda Meeting**

**May 19, 2021**

**7:00 am**

**In person at CSI**

**(zoom link to follow for those not able to attend)**

1. **Call to Order** – President Michael Arrington

**(***note:**In order to transact business, one-half of the memberships’ designated representatives must be present in order to form a quorum. The board may vote to go into executive session at any time during the meeting*.)

1. **Additions to the Agenda and Recognition of guests**
   1. Professional Development
2. **Approval of Agenda.** Dale Layne made a motion to approve the agenda. James Ramsey 2nd the motion. Motion carried.
3. **Consent Agenda**
   1. Approval of April 21, 2021 minutes of ARTEC/ARTE I RPTCS Board of Directors

(we can *waive reading of the minutes, as the minutes were sent electronically to each board member*).

* 1. Approval of bills as presented electronically *(*will be forward later)

Dale Layne made a motion to approve the consent agenda. James Ramsey 2nd the motion. Motion carried.

1. **Discussion/Action Item**
   1. Administrative Assistant Evaluation/Rehire discussion/action

Sally Wiseman. Evaluation has been submitted to L.T. Erickson. It will come forward to the group at some point soon. Evaluations will be done virtually this year.

* 1. Principal Evaluation/Rehire discussion/action

Gaylen Smyer. Evaluation has been submitted to L.T. Erickson. It will come forward to the group at some point soon. Evaluations will be done virtually this year.

* 1. Director Evaluation/Rehire discussion/action

Andy Wiseman. Evaluation has been submitted to L.T. Erickson. It will come forward to the group at some point soon. Evaluations will be done virtually this year.

* 1. Enrollment/attendance/funding information (Andy/Gaylen) discussion/action

Trying to get a best ruess on enrollment. The number of class periods and duration of the classes are a few of the elements that have to be taken into consideration. These items need to be known for the budget next year.

* 1. Update on Letter of Information to participating districts discussion/action

Letter of information to participating districts is being developed.

* 1. Communications to districts (Director/Principal) discussion/action

This is in process.

* 1. Budget update/letter from SDE reimbursement request discussion/action

Payments will be made.

* 1. Payments to Districts, Fiscal Fee, Administrators discussion/action

Districts have been paid. Some districts generated more and some less. This should only be shared information. The program has always bee looked at as a whole program, not individual. Look at lost learning funds. K-12 applications are due on Friday next week. Minico needs fiscal fee at this point.

* 1. CTS administrative meeting in Boise Andy

Meeting was held last week. Progress was made. May be some meetings in August & September for information purposes.

* 1. Accreditaiton update Gaylen

ARTEC on schedule for review. Working on ARTE I for the readiness review. Would like the review to happen concurrently. Could have each school put a 3-5 minute presentation of the progress together to help with the process.

* 1. Office move requested by CSI Andy

We will be meeting in a different room soon as CSI requested a room change.

* 1. Portfolio submissions Andy/Gaylen

Received 2/3 of the portfolios digitally and 1/3 hard copy. Portfolios are being submitted.

* 1. Budget hearing in conjunction with MCSD discussion

Believe the budget hearing is June 21st.

* 1. Professional Development.

Professional development is ongoing with the teachers. James Ramsey made a motion to approve the professional development for Brett. Dale Layne 2nd the motion. Motion passed.

1. **Director/Principal Report**
   1. Dr. Smyer on program visits discussion

Dr. Smyer has made a lot of site visits and the photos from the site visits were emailed to the board.

1. **Next Meeting**

June 23, 2021 7:00 am (4th Wednesday) CSI

1. **Adjournment** L.T. Erickson made a motion to adjourn. Daale Layne 2nd the motion. Motion carried.