ARTEC Regional Professional Technical Charter School

BOARD OF DIRECTORS

February 19, 2014

1) **Call to Order**

President Darlene Wagner, opened the February meeting of ARTEC RPT Charter School Board of Directors at 7:00 a.m. A quorum of representatives was established. Directors in attendance were Darlene Wagner, Marie Sharp, Cheryle Becker, Dale Layne, Dr. Heather Williams, Dr. Wiley Dobbs, Sandra Miller Dr. Gaylen Smyer and Terry Patterson. LT Erickson was also in attendance. Mike Gibson, director and Claire Major, assistant director and principal were present.

**2) Approval of Agenda**

Upon motion from Cheryle Becker and second from Gaylen Smyer, the agenda was unanimously approved.

**3) Consent of Agenda**

Upon motion from Gaylen Smyer and second from Dale Layne, the consent of the agenda was unanimously approved.

**4) Reports**

1. Mike reported he reviewed our February 15th allocations to determine the final amount we will place in this grant pool.  It is clear to him that the earlier request to up the pool for supplies/equipment to $75,000 is feasible.  He would also hope that we can provide some major opportunities for our programs to improve their offerings to our students.  The application was agreed upon with a few minor changes: add Limitation 5. Meets Program Review Rubric standards. Add section 9. Principal signature. And, add deadline.
2. Claire reviewed the program review rubric with the board. We discussed the changes to standard 4 that cleaned up the numbers. First change to be rated Exceeds Standard: The program has a minimum of 30% of eligible students enrolled in the capstone course(s). Second change to be rated Meets Standard: The full-time program enrolls 10% to 29% of eligible students and, third change to be rated Does Not Meet Standard: The full-time program enrolls less than 10% of students eligible. All other changes proposed by Claire were accepted and printed.
3. Mike and Claire submitted administrative reviews for their positions. Two comments areas to be added to the Executive Directors and Principal’s review would be: 1) Strengths to be praised and 2) areas of improvement.
4. Mike and Claire reported that the atmosphere from the visit with Terry Ryan was positive and he seem interested in replicating our model. It was a great visit. He was very appreciative of our programs in our ARTEC RPTCS schools.
5. Claire reported that this was the third Idaho leads meeting and that it had good concrete ways of implementing the common core standards.

**5) Action Items**

1. Upon motion from Wiley Dobbs and second from Heather Williams, it was unanimously approved to appoint an Ad Hoc committee that will meet on March 17, 2014, to determine and recommend grant winners to the board from a grant pool of $75,000.
2. Upon motion from Gaylen Smyer and second from Wiley Dobbs, the disbursement of Differential Pay to all participating schools pay plans based on FTE of 16 with 40% of the total amount being withheld for summer curriculum integration training expense. It was unanimously approved.
3. Upon motion from Heather Williams and second from Sandra Miller, it was unanimously approved to accept the Program Review Rubric as amended.
4. Upon motion from Sandra Miller and second from Dale Smyer, it was unanimously approved to accept the employee survey of administrators’ questionnaire.

**6) Executive Session**

No executive session at this meeting.

**7) Next Meeting and Adjournment**

The next meeting will be held on March 19, 2014, 7:00 a.m. There being no further business to discuss, the meeting was adjourned at 8:12 a.m.

 Respectfully submitted,

Marie L Sharp

Secretary/Treasurer